



## Employment Application Form

Dear Sir / Madam,

Thank you for your interest in applying for the **Pilates Instructor** position. You will need to complete this form should you wish to submit an application.

**Full Name:**

**Contact Address:**

**Email Address:**

**Phone Number(s):**

### General Details (please tick as applicable)

	Yes	No
Are you legally entitled to work in New Zealand?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of a criminal offence? (if yes, please provide details under "Any Other Information")	<input type="checkbox"/>	<input type="checkbox"/>
Are you awaiting the hearing of charges in a civil or criminal court of law? (if yes, please provide details under "Any Other Information")	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a clean, full current drivers licence?	<input type="checkbox"/>	<input type="checkbox"/>

### Health

Have you any medical condition or physical impairment that may affect your performance in this job?

(Please tick the appropriate box)

Yes

☐

No

☐

If yes, please provide details

**Work Experience***Please provide details of your work experience*

<b>Name of employer</b>	
<b>Position title</b>	
<b>Dates of employment</b>	
<b>Duties</b>	

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**Referees**

*Please provide details of two referees who are in a position to comment on your work.*

<b>Name</b>	
<b>Address</b>	
<b>Contact Phone Number</b>	
<b>Name</b>	
<b>Address</b>	
<b>Contact Phone Number</b>	

**Any Other Information**

*Are there any other issues or information you wish to mention relevant to this application?*

**Personal Information – The Privacy Act 1993**

The information supplied in this application is being collected by BIM. The purpose for which the information is being collected is to determine your suitability for appointment as a franchisee. The information may be supplied to persons employed or engaged by hvt to work on the interview/appointment panels. The information supplied by you will be retained by BIM if you are contracted by BIM. If you are not contracted to BIM, the information will be destroyed immediately. All applicants have the right in accordance with the Privacy Act to access and seek correction of personal information held in respect of them by BIM.

**Declaration and Authority**

I declare that I have completed all sections of this application truthfully. I understand that if I am successful in this application that providing incorrect, false or misleading information may be grounds for the termination of my contract.

I hereby authorise that the interview/appointment panel responsible for the position/s I am applying for may contact referees listed above, prior to the notification of appointment, to confirm my suitability for the position and to also seek confirmation of any details contained in my CV.

I confirm that I have read and understood the section in this application headed 'Personal Information – The Privacy Act 1993'.

**Candidate Checklist**

Have you included the following information:

- Application Form
- Cover Letter
- Curriculum Vitae

Signature

Date